



PERSONAL DETAILS

Family Name (as shown in passport)

Given Names

Date of Birth Age* Male Female

Country of Birth

Citizenship

Passport Number

Passport Expiry Date

Visa Type & Number

Visa Expiry Date

Do you suffer from any medical condition? Yes No

Please specify

**If the applicant is under the age of 18 they must complete the Guardian Advice Notification form, which is available from our website www.carrickeducation.edu.au*

CONTACT DETAILS

Home Phone Number

Mobile Phone Number

Work Phone Number

Email

Facsimile

Address

Indo-Australian Education Centre
 Suite - 908, Level - 9,
 365 Lt Collins Street, Melbourne,
 Victoria 3000, Australia.
Phone: +61 3 9670 1140
Fax: +61 3 9670 1142
Email: iaec@optusnet.com.au

CURRENT STUDY

Are you currently studying in Australia? Yes No

If yes, **what is the name of the institution?**

Course Name

Start Date End Date

ENGLISH PROFICIENCY

Is English your first language? Yes No

(If yes go to **Course Preferences**)

Do you have IELTS (Score) TOEFL (Score)

Other please attach evidence of qualification

If you do not have an English language ranking equivalent to IELTS 5.5 and you wish to apply for a vocational course you are required to sit the institute's Vocational Placement Test.

SELECT A CARRICK INSTITUTE OF EDUCATION CAMPUS

Sydney Melbourne

COURSE PREFERENCES

Please indicate which course you are applying for

English Language

No. Weeks Start Date

HSP EAP 1 FCE
 ELICOS EAP 2 IELTS Preparation
 EVE EAP 1 & 2

Vocational Courses

Course Commencement Date

Accounting

Diploma Advanced Diploma

Business (Human Resources)

Certificate II Certificate IV Advanced Diploma
 Certificate III Diploma

Business (Marketing)

Certificate II Certificate IV Advanced Diploma
 Certificate III Diploma

Community Welfare Work

Diploma

Event Management

Diploma

Hairdressing

Certificate II Certificate IV
 Certificate III Diploma

Hospitality Management

Certificate II Certificate IV Advanced Diploma
 Certificate III Diploma

Hospitality Management (Commercial Cookery)

Certificate III Diploma
 Certificate IV Advanced Diploma

Hospitality Management (Patisserie)

Certificate III Diploma
 Certificate IV Advanced Diploma

Tourism Management

Certificate II Certificate IV Advanced Diploma
 Certificate III Diploma



EDUCATIONAL QUALIFICATIONS

Highest Qualification

Year Awarded

Institution Attended

Country/State

Are you applying for a Credit Transfer or Recognition of Prior Learning? Yes No

If yes, please attach relevant documents
 If you have previous relevant qualifications or experience you may be eligible for Recognition of Prior Learning.

EMPLOYMENT DETAILS

If you believe you have any relevant employment experience, please attach details.

UNIVERSITY PROGRAM

Are you applying for University Pathways? Yes No

Murdoch University

Victoria University

Australian Catholic University (ACU)

Homesglen Insitute of TAFE

University of Tasmania

Griffith University

University of South Australia

University of New England

If yes, please select university of preference and attach the appropriate university application form

AIRPORT PICKUP & ACCOMMODATION SERVICES

I require assistance with airport pickup

I require assistance with accommodation

If you have selected either of the above, you are required to complete a Homestay & Airport Pick Up application form, which is available from our website www.carrickeducation.edu.au

HOW DID YOU HEAR / LEARN ABOUT CARRICK INSTITUTE OF EDUCATION?

Website (Please specify)

Exhibition / Seminar (Please specify)

Newspaper (Please specify)

Agent (Please specify)

Other (Please specify)



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AGENT STAMP

I authorise the above mentioned agent to receive information applicable to my studies at Carrick Institute of Education. Yes No

OFFER CODE

APPLICANT CHECKLIST

Before submitting your application to Carrick Institute of Education or its representatives please ensure that you have **completed all sections of this Application Form** and attached:

- certified copies of your academic qualifications (translated into English)
- evidence of your English language ability (if applicable)
- copy of passport
- copy of Visa (if available)
- relevant employment details (if applicable)
- university application form (if applying for University Pathway)
- Guardian Advice Notification form (if under 18 years of age)
- Homestay & Airport Pickup application form (if required)

PRE-ENROLMENT CONDITIONS

I have read and understood the pre-enrolment conditions before signing the student declaration. By signing I understand and agree to abide by the pre-enrolment conditions.

- 1 I have read and understood the Fees and Charges Policy, the Student Deferral, Suspension and Cancellation Policy and the Student Refund Policy located on Carrick Institute of Education's website.
- 2 I have read and understand the information detailing course content and vocational outcomes on Carrick Institute of Education's website and course guide.
- 3 I understand that Carrick Recruitment and Training Services will provide me with job seeking assistance but will not guarantee employment. Carrick Institute of Education will also provide additional welfare and guidance services to all students or refer them to external agencies where appropriate.
- 4 I understand that the Australian law requires student visa holders to inform Carrick Institute of Education of any changes of address within 7 days and other changes thereafter.
- 5 I understand that student details may be made available to Commonwealth State agencies and the Fund Manager of the ESOS Assurance Fund pursuant to obligations under the ESOS Act 2000 and the National Code. The provider is required to, under S19 of the ESOS Assurance Fund, tell the department of (i) certain changes to the student's enrolment (ii) any breach by the student of the student visa condition relating to attendance or satisfactory academic performance.
- 6 I acknowledge that Carrick Institute of Education is committed to protecting an individual's right to privacy in accordance with the Privacy Act 2001.
- 7 I am aware and agree that any photos or testimonials of me which are used by the Institute are the property of Carrick Institute of Education and may be used in promotional material.
- 8 I have read and understand the application procedure for recognition of prior learning which is outlined in the Carrick Institute of Education RPL Policy on the Carrick Institute of Education website.
- 9 I understand that a provision for assessment of individual language, literacy and numeracy (LL&N) needs to be made before commencement of all classes and is monitored by teaching staff on an on-going basis. I am aware that additional LL&N support is provided by Carrick Institute of Education's extensive range of English language programs through the English language department.
- 10 I am aware that I am required to sign the Institute's offer acceptance and enrolment agreement prior to commencement.
- 11 I acknowledge that it is my responsibility to seek independent advice prior to signing this application and the enrolment agreement.

STUDENT DECLARATION

I declare that the information I have supplied in this application and documentation supporting this application is true and correct. I have read, understood and agree to the terms and conditions.

APPLICANT'S SIGNATURE

Date

This form must be signed by a Parent or Guardian if the applicant is under the age of 18.

PARENT'S OR GUARDIAN'S SIGNATURE

Date

SEND YOUR APPLICATION TO

The campus where you would like to study.

MELBOURNE CAMPUS (CRICOS: 00184J)

Level 9, 255 Bourke Street, Melbourne VIC 3000 Australia
 GPO Box 583 Melbourne VIC 3001 Australia
 Tel: + 61 3 9650 6877 Fax: + 61 3 9654 6818
 Email melbourneinfo@carrickeducation.edu.au
 Catherine Carrick trading as Carrick Institute of Education

SYDNEY CAMPUS (CRICOS: 02428M)

Level 2, 100 Market Street, Sydney NSW 2000 Australia
 PO Box Q603, QVB Post Office NSW 1230 Australia
 Tel: + 61 2 8236 6877 Fax: + 61 2 8236 6818
 Email: sydneyinfo@carrickeducation.edu.au
 Catherine Carrick trading as Carrick Institute of Education