

# International Undergraduate Application Form 2009

Indicate which event application collected at: (Staff use only)

Complete this form if you are applying for an undergraduate course at Monash University as an international fee-paying student. An application fee of A\$100 must be paid when you submit this form. Please complete all sections of the form clearly and in pen. Do not complete this form if you are applying for a Doctor of Philosophy (PhD). PhD application forms are available from [www.mrgs.monash.edu.au/research](http://www.mrgs.monash.edu.au/research)

## Section A: Your application

**1. Are you a citizen of Australia or New Zealand or a permanent resident of Australia?**

If YES, do not fill in this form. Instead refer to [www.vtac.edu.au](http://www.vtac.edu.au)

**2. Do you have a Monash student ID number?**

If YES, please state

**3. Are you a currently enrolled Monash student?**

Yes  No

## Section B: Personal details

We will contact you by email, post or telephone. To avoid delays in your application, it is important you complete ALL of your details legibly including your email address. If you apply through an agent, ensure all of your details are also provided. These should be different from those of the agent.

FAMILY NAME:

GIVEN NAMES:

DATE OF BIRTH:

MALE  FEMALE

COUNTRY OF CITIZENSHIP:  COUNTRY OF BIRTH:

(as stated on your passport)

STUDENT HOME ADDRESS: (required)

AGENT CONTACT DETAILS (if applicable)

COUNTRY:

TELEPHONE:

MOBILE:

FAX:

EMAIL:  (mandatory)



**Indo-Australian Education Centre**

Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** [iaec@optusnet.com.au](mailto:iaec@optusnet.com.au)

COUNTRY:

TELEPHONE:

MOBILE:

FAX:

EMAIL:  (mandatory)

**Are you a currently in Australia?**

Yes  No

Registered Agents Stamp



**Indo-Australian Education Centre**

Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** [iaec@optusnet.com.au](mailto:iaec@optusnet.com.au)

If you apply through an agent please ensure that your agent is registered with Monash University or you may experience delays in your application. For details of agents in your country please go to [coldfusion.its.monash.edu.au/moint/agentlist/agent.cfm](http://coldfusion.its.monash.edu.au/moint/agentlist/agent.cfm)

## Section C: Course preferences

Refer to the *International Undergraduate Application Guide 2009* or the Monash website for details of course codes, titles, campuses and start dates. Choose three courses you would like to study and list them in order of preference. Check the entry requirements and prerequisite subjects for each to see if you qualify. If you meet the requirements of your first choice, you will not be assessed for your second and third choices. If you do not meet the entry requirements of any of your preferences your application will be automatically assessed for alternative or pathway courses within the relevant study discipline. For more information, visit [www.monash.edu/study/international/accept/alternative-entry.html](http://www.monash.edu/study/international/accept/alternative-entry.html)

Course Name	Course Code	Commence-ment Year	Semester	Campus
1. <input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>
2. <input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>
3. <input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>	<input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/> <input style="width: 30px; height: 20px; border: 1px solid black;" type="checkbox"/>

**Campus codes:** Berwick **BE**, Caulfield **CA**, Clayton **CL**, Gippsland **GP**, Malaysia **MA**, Parkville **PA**, Peninsula **PE**, South Africa **SA**

## Section D: English language proficiency

Monash University has minimum English language requirements and some courses may have additional English language requirements. You must provide proof of your English proficiency to the required standard, as either:

### English as the language of instruction:

Applicants are required to provide evidence from the institution concerned on certified letterhead. Please indicate below if you have studied one or more of the exceptions below:

- Australian or New Zealand Year 12 qualifications (HSC, VCE, IB)
- MUFY or other recognised Australian foundation year
- Monash College
- Other Please Specify: \_\_\_\_\_

In the cases listed above, you will be assessed on the English requirements as set out in the *International Undergraduate Application Guide 2009* or visit: [www.monash.edu/study/international/apply/entry-requirements.html](http://www.monash.edu/study/international/apply/entry-requirements.html)

Or

### IELTS/TOEFL: Attach original results or documents (request results to be sent to Monash University by testing centres).

Please note that only results achieved within the two years prior to the course commencement date will be considered. If you have not yet sat an IELTS/TOEFL exam please indicate when you will sit one below.

Please note: The Australian Government sometimes requires proof of English proficiency for visa applications. You should ensure that any test you take meets those requirements also. Visit: [www.immi.gov.au/students](http://www.immi.gov.au/students)

I will sit/have sat an English language proficiency test  IELTS  TOEFL

Date taken

I will apply for a Monash English Language Centre course in Section E below

If you do not meet the course English requirements, you may be eligible for an English Language Bridging Program. If so, Monash will indicate this in your letter of offer.

## Section E: Application for additional English studies and university preparation

This section is an application to the Monash University English Language Centre. Additional tuition fees apply for these courses. For details of fees, courses and start dates visit: [www.monash.edu/englishcentre](http://www.monash.edu/englishcentre)

Course name

Start date         Finish date

Number of weeks: (minimum five weeks)

 **Indo-Australian Education Centre**  
Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** [iaec@optusnet.com.au](mailto:iaec@optusnet.com.au)

# Section F: Academic qualifications and other required documents

Check the entry details in the *International Undergraduate Application Guide 2009* or website for any additional requirements and prerequisites. Include details of your previous academic qualifications. Include dates of commencement and completion, or if you are yet to finish studying, your intended completion. Certified copies of academic qualifications must be attached to this application. If the qualifications are in a language other than English, please also supply certified translated copies. Monash prefers NAATI qualified translators. For more information on NAATI translators, please see [www.naati.com.au](http://www.naati.com.au)

### Documents must be certified by:

**Submissions within Australia:** your current or previous education institution; a solicitor; a pharmacist; a Justice of the Peace.

**Submissions outside Australia:** your current or previous education institution in an envelope sealed by the institution; a Monash registered agent; a Monash staff member; a solicitor; commissioner for declarations; government official or notary public. Monash University reserves the right to refuse documentation on the grounds of incorrect certification or translation procedures.

### Secondary studies (High school studies)

Date commenced       Name of qualification

Institution

Country/State  Date completed

### Post-secondary studies (Tertiary studies)

Date commenced       Name of qualification

Institution

Country/State  Date completed

Date commenced       Name of qualification

Institution

Country/State  Date completed

Are you transferring within the first six months of your principal course? Your principal course is the main course of study to be undertaken where you have been issued a student visa for multiple courses of study. The principal course would normally be the final course of study.

Yes  No

If your final year of study was completed more than 6 months ago, please provide a detailed account of work or activities undertaken since then.

Start date       Date completed

Work experience/activities (please explain) .....

## Section G: Credit transfer

If you request a credit transfer or advanced standing please include relevant information on your previous or current course (eg syllabus/curriculum). Further information may be requested if your previous course/institution has not been previously assessed by Monash University.

### Do you wish to apply for credit transfer/advanced standing from previous study?

Yes  You will need to complete a Credit Transfer Application form.  
This is available from [www.monash.edu/study/international/apply/credit-transfer-form.pdf](http://www.monash.edu/study/international/apply/credit-transfer-form.pdf)

No



Suite - 908, Level - 9,  
365 Lt Collins Street, Melbourne,  
Victoria 3000, Australia.  
**Phone:** +61 3 9670 1140  
**Fax:** +61 3 9670 1142  
**Email:** [iaec@optusnet.com.au](mailto:iaec@optusnet.com.au)

## Section H: Application fee payment

You can pay the \$100 application by credit card, money order or bank draft made out to Monash University.

Tick one: Mastercard  Visa

Cardholder's name:

Card no.  Expiry date:

Card Card Verification no.  (3-digit number on the back of your credit card)

Cardholder's signature:  Amount

## Section I: Privacy and Student Declaration

### General Privacy Statement:

The information collected on this form is used to assess your application for entry to a Monash University course. It is also used to create an enrolment record on the student database, to prepare statistical analysis and to inform you about your course and other university course/events. If you do not complete all the questions on this form, it may not be possible to process your application. Personal information may be collected from or disclosed to relevant bodies for the verification of your previous qualifications, and it may be disclosed to government agencies (eg DIAC), as required by legislation or pursuant to obligations under ESOS Act 2000 and the National Code or for your visa application. Information may be shared with the registered agent you appoint to assist with your application for entry or visa processing. You have the right to access personal information that Monash University holds about you, subject to legislation, by contacting the Monash University privacy officer at [Privacyofficer@adm.monash.edu.au](mailto:Privacyofficer@adm.monash.edu.au). Privacy legislation only applies to students who study in Australia.

Due to privacy regulations we are unable to disclose information to any other third parties such as friends, relatives and parents.

All documents provided to Monash University become the property of the University and will not be returned to you.

### Declaration

I warrant that the information on this form, or provided in support of my application, is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcript/s, might invalidate my application and that the University may withdraw an offer of a place or cancel my enrolment in consequence.

Should the University determine that I have submitted a false document, I consent to the University disclosing this information to other relevant tertiary institutions.

I consent to any educational institution at which I have previously been a student and/or my current or any past employer, providing Monash University with information which that institution or employer holds about me for the purpose of Monash verifying my grades and/or qualifications or experience.

I agree to abide by the statutes, regulations and policies of Monash University.

**I have read and understood the above conditions and accept them in full.**

Student Signature:

Date:

